

4<sup>th</sup> March, 2022

**Principal Scientific officer**  
**HP State Pollution Control Board,**  
**Parwanoo, H.P.**

**Subject: Annual Report under Bio Medical Waste Management Rules, 2016.**

Dear Sir,

Please find attached herewith duly filled in Form IV as Annual Report of Bio Medical Waste under rule 13 of Bio Medical Waste (Management) Rules, 2016. The same is for the period from 1<sup>st</sup> January 2021 to December, 2021.

Submitted for your kind information and perusal, please.

Thanking You.

**For Torrent Pharmaceuticals Ltd.**



**Authorized Signatory**

**Encl.:**

- Annexure – 1 - Duly filed in Form IV
- Annexure – 2 - Training Records
- Annexure – 3 - MOM of Safety Committee
- Annexure – 4 – Accident Reporting Form I

Cc: Member Secretary, HPSPCB, Shimla, H.P.

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**TORRENT PHARMACEUTICALS LIMITED**

CIN : L24230GJ1972PLC002126

Nr. Baddi University, Village Bhud-Makhnu Majra, Tehsil : Baddi, Dist.:Solan ( H.P )-173205, Phone: +91 1795 663900,  
Reg.Office : Torrent House, Off Ashram Road, Ahmedabad - 380 009, India. Phone: +91 79 26599000 [www.torrentpharma.com](http://www.torrentpharma.com)

**FORM - IV**  
**(See rule13)**  
**ANNUAL REPORT**

[To be submitted to the prescribed authority on or before 30<sup>th</sup> June every year for the period from January to December year, by the Occupier of **health care facility (HCF)** or common bio-medical waste Treatment facility] CBWTF

Sr. Nos	Particulars		
1.	<b>Particulars of the Occupier</b>		
	1) (i) Name of the authorised person (occupier or operator of facility)	:	Mr. Sanjay Wadhvani, GM Engg & HSE
	(ii) <b>Name of HCF</b> or CBMWTF	:	Torrent Pharmaceuticals Limited <b>(Resting Room)</b>
	(iii) Address for Correspondence	:	Vill.- Bhud Makhnumajra, Tehsil Baddi, Distt - Solan HP
	(iv) Address of Facility	:	As above
	v) Tel. No, Fax. No :	:	01795-663900
	(vi) E-mail ID :	:	sanjaywadhvani@torrentpharma.com
	(vii) URL of Website	:	www.torrentpharma.com
	(viii) GPS coordinates of HCF or CBMWTF	:	Coordinates of HCF 30.9555 °N, 76.7797 °E
	(ix) Ownership of HCF or CBMWTF	:	Torrent Pharmaceuticals Limited
	(x). Status of Authorisation under the Bio-Medical Waste (Management and Handling) Rules	:	BMW/SOL-085, Valid up to 31/03/2025,
	(xi). Status of Consents under Water Act and Air Act	:	CTO/BOTH/RENEW/RO/2020/1573388 Valid up to 31/03/2030
2.	Type of Health Care Facility	:	
	(i) Bedded Hospital :	:	No. of Beds: NA
	(ii) Non-bedded hospital (Clinic or Blood Bank or Clinical Laboratory or Research Institute or Veterinary Hospital or another)	:	OHC (Resting Room)
	(iii) License number and its date of expiry.	:	BMW/SOL-085, Expiry date 31.03.2025
3.	Details of CBMWTF	:	NA
	(i) Number healthcare facilities covered by CBMWTF	:	NA
	(ii) No of beds covered by CBMWTF	:	NA
	(iii) Installed treatment and disposal capacity of CBMWTF	:	NA
	(iv) Quantity of biomedical waste treated or disposed by CBMWTF	:	NA
4.	Quantity of waste generated or disposed in Kg per annum (on monthly average basis)		Yellow category : 740.47 kg/Annum Red category : 5.19 kg/Annum White category : 0.36 kg/Annum Blue category : 0.2 kg/Annum General Solid waste: NA
	Details of the Storage, treatment, transportation, processing and Disposal facility		

5.	(i) Details of the on-site storage facility	:	Dedicated storage area for bio medical waste storage near bus parking area main gate.
	(ii) Disposal Facilities	:	<p><b>Type of treatment</b>    No of unit    Capacity  Kg/day    Quantity treated or disposed in Kg  per annum</p> <p>Incinerators                    : Nil  Plasma Pyrolysis                : Nil  Autoclaves                        : 02 Nos.  Microwave                        : Nil  Hydroclave                        : Nil  Shredder                         : Nil  Needle tip cutter or            : Nil  Destroyer                         : Nil  Sharps                             : Nil  Encapsulation or                : Nil  Concrete pit                       : Nil  Deep burial pits                 : Nil</p> <p>Chemical Disinfection :                    Chemical  disinfection is done as per BMW Rules  using 1%-2% Sodium Hypochlorite  Any other treatment : Nil</p> <p>Equipment  (Bio Medical Waste generated at site is  disposed off to CBMWTF i.e. M/s Enviro  Engineers, Shimla, H.P.)</p>
	(iii) Quantity of recyclable wastes sold to authorized recyclers after treatment in kg per annum	:	0.0 (Entire Bio Medical Waste including any such recyclable items contaminated with BMW is disposed off to CBMWTF, i.e. M/s Enviro Engineers, Shimla, H.P)
	(iv) No of vehicles used for collection and transportation of biomedical waste	:	Vehicle specially designed for transportation of BMW is provided by CBMWTF only i.e. M/s Enviro Engineers, Shimla
	(v) Details of incineration ash and ETP sludge generated and disposed during the treatment of wastes in Kg per annum	:	Not Applicable We are an Industrial unit having no incinerator. Separate ETP is provided for treatment industrial effluent.
	(vi) Name of the common Bio – Medical Waste Treatment Facility operator through which waste are disposed of	:	M/s Enviro Engineers, Shimla, H.P.
	(vii) List of member HCF not handed over bio medical waste.	:	NA
6.	Do you have bio medical waste management committee? If yes, attach minutes of the meeting held during the reporting period.	:	Existing Safety Committee at site reviews the overall HSE performance including Bio Medical waste handling and disposal system and data on monthly basis. MOM on dated 26/06/2021 and dated 31/12/2021 are attached for reference as Annexure-I.
	Details training conducted on BMW	:	Training Conducted on six monthly basis. Records Attached as Annexure-II
	(i) Number of training conducted on BMW Management.	:	02
	(ii) Number of personnel trained	:	Total 19 nos. personnel are trained

7.	(iii) Number of personnel trained at the time of induction	:	All new joinees
	(iv) Number of personnel not undergone any training so far	:	Nil
	(v) Whether standard manual for training is available?	:	Training module in place
	(vi) any other information	:	Nil
8.	Details of the accident occurred during the year	:	Nil
	(i) Number of accident occurred	:	Nil
	(ii) Number of the persons affected	:	Nil
	(iii) Remedial action taken (please attach details if any)	:	Not Applicable
9.	(iv) Any fatality occurred, details.	:	Nil
	Are you meeting the standards of air pollution from the incinerator? How many times in last year could not met the standards	:	Not Applicable. There is no incinerator at site. We have Agreement with HPSPCB Approved CBWTF i.e. Enviro Engineers for disposal of BMW.
	Details of continuous online emission monitoring systems installed	:	Not Applicable
10.	Liquid waste generated and treatment method in place. How many times you have not met the standards in a year?	:	Not Applicable
11.	Is the disinfection method or sterilization meeting the log 4 standards? How many times you have not met the standards in a year?	:	Disinfection of biomedical waste is carried out by 1-2 % of sodium hypochlorite solution for approx. 20 minutes and then after treatment bio medical waste collected in category wise colour coded bags/container and sent to M/s Enviro engineers (CBWTF) for further disposal.
12.	Any other relevant information	:	Nil

Certified that the above report is for the period from 1<sup>st</sup> January 2021 to 31<sup>st</sup> December 2021.

Name and Signature of the head of the Institution

Date: 05/03/2022

Place: Baddi

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**FORM – I**  
**[ (See rule 4(o), 5(i) and 15 (2))**  
**ACCIDENT REPORTING**

1. Date and time of accident: NA
2. Type of Accident: NA
3. Sequence of events leading to accident: NA
4. Has the Authority been informed immediately: NA
5. The type of waste involved in accident: NA
6. Assessment of the effects of the accidents on human health and the environment: NA
7. Emergency measures taken: NA
8. Steps taken to alleviate the effects of accidents: NA
9. Steps taken to prevent the recurrence of such an accident: NA
10. Does you facility has an Emergency Control policy? If yes give details:

**Yes, TPL has well established Emergency Preparedness and Response Plan in place.**

Date : 05/03/2022 ..... Signature Radhwan .....

Place: Baddi ..... Designation GM-HSE & Engg .....

**TORRENT PHARMACEUTICALS LIMITED – BADDI.**
**MINUTES OF SAFETY COMMITTEE MEETING**

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**• ACCIDENT / INCIDENT DETAILS:**

Details of accidents / incidents / near miss happened since last SCM:

Sr. No.	Description of Accident /Incident /Near Miss	CAPA	Remark of Committee
	Shared in PPT		

- SPECIFIC SAFETY ISSUES LIKE SAFETY TRAINING/ SAFETY EVENT/ SAFETY SUGGESTION / RISK ASSESSMENT / SAFETY AUDIT REVIEW / SAFETY SURVEY REVIEW ETC.:
- NEW ISSUES RELATED TO SAFETY & ACTION PLAN: 26<sup>th</sup> June, 2021

Sr. No.	Concern or Problem	Action to be taken	Action by	TCD
1	Cylinders were found laying on ground in New land open area. Action may be taken against contractor if not complying.	To be kept in cylinder storage shed with cap & chains arrangements.	Engg.	Got the same removed on priority
2	Many times observed flammable liquid bottle boxes placed at the main entrance of QC / Production area emergency exit way. Leads obstruction in case of emergency.	All such chemicals to be placed at chemical storage area and emergency exit should be obstruction free.	QC	Instructions have been given to all concerned to ensure compliance
3	QC Labs have been found unmanned during C Shift although it was decided long back that area being highly critical, it must remain manned	Section incharge to confirm action taken and ensure compliance without fail	QC	Immediate action taken and person deployed
4	Bio medical waste generation and disposal records were found in compliance as per requirements as HSE team has been	HSE to maintain compliance on regular basis	HSE	Being maintained

ANNEXURE – IV



TORRENT PHARMACEUTICALS LIMITED – BADDI.

MINUTES OF SAFETY COMMITTEE MEETING

	given the job for ensuring compliance			
5	Hazardous waste generation and disposal data were checked and found in compliance as per requirements	HSE to maintain the same	HSE	Being maintained
6	All the incidents happening at other locations are shared with all concerned for learnings and implementation.	CAPA status to be confirmed by the concerned dept.	All concerned	Being maintained

• **ADJOURNMENT:**

Prepared By,  
**INCHARGE – HSE**

Copy To: - Chairman, Secretary, all members, all HODs.

ANNEXURE – IV



TORRENT PHARMACEUTICALS LIMITED – BADDI.

MINUTES OF SAFETY COMMITTEE MEETING

Venue: - SCM through Telecon and Email Date: -31/12/21

Time: Shared through email

Member present: SCM through Telecon and Email

Special invitees present if any: -

Sr. No.	Name of special invitee
NA	NA

• OPENING REMARKS:

• ACTION STATUS OF LAST MEETINGS:

- Completed issues of previous meeting:

Sr. No.	Concern or Problem	Action taken	Action by	Date of completion
	Total 113 points have been completed			

Pending issues of previous meetings:

Sr. No.	Concern or Problem	Revised action/ Justification	Action by	Revised TCD
	Total	4 points have been reported as Pending as on date		



## ANNEXURE – IV



### TORRENT PHARMACEUTICALS LIMITED – BADDI.

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#### MINUTES OF SAFETY COMMITTEE MEETING

6.	M/S plates on the staircase landing in ETP area has been found corroded which need replacement	HSE team has been informed for rectification on priority	HSE	Replaced
7.	Emergency Exit in main QC area has been blocked by destruction room. This has been repeatedly observed	Need to remove the destruction related activities/tool from the area to make it freely accessible all the times	QC	Rectified
8.	Bio medical waste generation and disposal records were found in compliance as per requirements as HSE team has been given the job for ensuring compliance	HSE to maintain the ongoing compliance on the same	HSE	Ongoing
9.	Hazardous waste generation and disposal data were checked and found in compliance as per requirements	HSE to maintain the ongoing compliance on the same	HSE	Ongoing

#### • **ADJOURNMENT:**

Prepared By,

**INCHARGE – HSE**

Copy To: - Chairman, Secretary, all members, all HODs.

## ATTACHMENT - IV



## TITLE: ON JOB TRAINING PARTICIPATION &amp; EVALUATION RECORD (FOR SELF ONLINE TRAINING RELATED TO GMP/SOPs)

Form No.	NA	Reference SOP No.	COA-093	SOP Version No.	02
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## TORRENT PHARMACEUTICALS LTD.

## ON JOB TRAINING PARTICIPATION &amp; EVALUATION RECORD

(FOR SELF ONLINE TRAINING RELATED TO GMP/SOPs)

Subject of GMP/SOP : BIO-MEDICAL WASTE MANAGEMENT SYSTEM

Module/SOP Ref. No. : BSG-041 - 03

Purpose : Re-Fresher Training

Sr. No.	Name of Employee	Emp. Code	Desig.	Dept.	Eval. Date	No. Of Attempts	Eval.	Perform. Eval.	Scheduled By	Sign of Trainee	Verified by (Incharge of area)	Verified by (Sign of QA)
1	ATEET KUMAR GUPTA	115672	A-M	HEALTH/SAFETY/ENVIRONMENT	03/07/21	1	90%	Qualified	ATEET KUMAR GUPTA - 115672	115672 - ATEET KUMAR GUPTA - 03/07/21 11:11:12	116256 - NARA SINGH DANGI - 04/07/21 08:14:33	116605 - ABHISHEK THAKUR - 06/07/21 12:07:02
2	NARA SINGH DANGI	116256	EXE	HEALTH/SAFETY/ENVIRONMENT	22/06/21	1	100%	Qualified	ATEET KUMAR GUPTA - 115672	116256 - NARA SINGH DANGI - 22/06/21 20:00:53	116256 - NARA SINGH DANGI - 04/07/21 08:11:22	116605 - ABHISHEK THAKUR - 06/07/21 12:06:30
3	SHIV SHANKAR MAHADEV	118081	EXE	QUALITY CONTROL	22/06/21	1	80%	Not Qualified	ATEET KUMAR GUPTA - 115672	118081 - SHIV SHANKAR MAHADEV - 22/06/21 14:01:11	116256 - NARA SINGH DANGI - 04/07/21 08:11:21	116605 - ABHISHEK THAKUR - 06/07/21 12:06:30
3	SHIV SHANKAR MAHADEV	118081	EXE	QUALITY CONTROL	28/06/21	2	100%	Qualified	ATEET KUMAR GUPTA - 115672	118081 - SHIV SHANKAR MAHADEV - 28/06/21 14:50:13	116256 - NARA SINGH DANGI - 04/07/21 08:13:00	116605 - ABHISHEK THAKUR - 06/07/21 12:06:46
4	SATBIR SINGH	118791	A-M	QUALITY CONTROL	24/06/21	1	100%	Qualified	ATEET KUMAR GUPTA - 115672	118791 - SATBIR SINGH - 24/06/21 11:34:15	116256 - NARA SINGH DANGI - 04/07/21 08:13:00	116605 - ABHISHEK THAKUR - 06/07/21 12:06:46

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**ATTACHMENT - IV**



**TITLE: ON JOB TRAINING PARTICIPATION & EVALUATION RECORD (FOR SELF ONLINE TRAINING RELATED TO GMP/SOPS)**

Form No.	NA	Reference SOP No.	COA-093	SOP Version No.	02
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**TORRENT PHARMACEUTICALS LTD.**

**ON JOB TRAINING PARTICIPATION & EVALUATION RECORD**

**(FOR SELF ONLINE TRAINING RELATED TO GMP/SOPS)**

**Subject of GMP/SOP** : BIO-MEDICAL WASTE MANAGEMENT SYSTEM  
**Module/SOP Ref. No.** : BSG-041 - 03  
**Purpose** : Re-Fresher Training

Sl. No.	Name of Employee	Emp. Code	Desig.	Dept.	Eval. Date	No. Of Attempts	Eval.	Perform. Eval.	Scheduled By	Sign of Trainee	Verified by (Incharge of area)	Verified by (Sign of QA)
5	KULDEEP KUMAR JAMWAL	122463	EXE	QUALITY CONTROL	29/06/21	1	100%	Qualified	ATEET KUMAR GUPTA - 115672	122463 - KULDEEP KUMAR JAMWAL - 29/06/21 09:00:52	116256 - NARA SINGH DANGI - 04/07/21 08:14:33	116605 - ABHISHEK THAKUR - 06/07/21 12:07:01
6	ARPANA PANDIT	122615	EXE	QUALITY CONTROL	22/06/21	1	80%	Not Qualified	ATEET KUMAR GUPTA - 115672	122615 - ARPANA PANDIT - 22/06/21 10:50:33	116256 - NARA SINGH DANGI - 04/07/21 08:11:21	116605 - ABHISHEK THAKUR - 06/07/21 12:06:30
7	PARDEEP KUMAR	125513	EXE	HEALTH/SAFETY/ENVIRONMENT	29/06/21	2	100%	Qualified	ATEET KUMAR GUPTA - 115672	122615 - ARPANA PANDIT - 29/06/21 08:56:15	116256 - NARA SINGH DANGI - 04/07/21 08:14:33	116605 - ABHISHEK THAKUR - 06/07/21 12:07:01
8	VIJAY KUMAR	125637	M-1	HEALTH/SAFETY/ENVIRONMENT	16/06/21	1	100%	Qualified	ATEET KUMAR GUPTA - 115672	125513 - PARDEEP KUMAR - 16/06/21 21:04:10	116256 - NARA SINGH DANGI - 28/06/21 08:46:21	116605 - ABHISHEK THAKUR - 29/06/21 16:42:27
					23/06/21	1	100%	Qualified	ATEET KUMAR GUPTA - 115672	125637 - VIJAY KUMAR - 23/06/21 17:40:50	116256 - NARA SINGH DANGI - 04/07/21 08:13:00	116605 - ABHISHEK THAKUR - 06/07/21 12:06:46

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## ATTACHMENT - IV



## TITLE: ON JOB TRAINING PARTICIPATION &amp; EVALUATION RECORD (FOR SELF ONLINE TRAINING RELATED TO GMP/SOPS)

Form No.	NA	Reference SOP No.	CQA-093	SOP Version No.	02
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## TORRENT PHARMACEUTICALS LTD.

## ON JOB TRAINING PARTICIPATION &amp; EVALUATION RECORD

(FOR SELF ONLINE TRAINING RELATED TO GMP/SOPS)

Subject of GMP/SOP : BIO-MEDICAL WASTE MANAGEMENT SYSTEM

Module/SOP Ref. No. : BSG-041 - 03

Purpose : Re-Fresher Training

Sr. No.	Name of Employee	Emp. Code	Desig.	Dept.	Eval. Date	No. Of Attempts	Eval.	Perform. Eval.	Scheduled By	Sign of Trainee	Verified by (Incharge of area)	Verified by (Sign of QA)
9	SUMEET PRASHAR	126003	EXE	HEALTH/SAFETY/ENVIRONMENT	18/06/21	1	100%	Qualified	ATEET KUMAR GUPTA - 115672	126003 - SUMEET PRASHAR - 18/06/21 07:13:48	116256 - NARA SINGH DANGI - 04/07/21 08:11:21	116605 - ABHISHEK THAKUR -06/07/21 12:06:29
10	ABHISHEK UPADHYAY	126223	EXE	QUALITY CONTROL	17/06/21	1	80%	Not Qualified	ATEET KUMAR GUPTA - 115672	126223 - ABHISHEK UPADHYAY - 17/06/21 15:21:21	116256 - NARA SINGH DANGI - 04/07/21 08:11:21	116605 - ABHISHEK THAKUR -06/07/21 12:06:29
					25/06/21	1	70%	Not Qualified	ATEET KUMAR GUPTA - 115672	128922 - SHASHI PAUL - 25/06/21 17:24:38	116256 - NARA SINGH DANGI - 04/07/21 08:13:00	116605 - ABHISHEK THAKUR -06/07/21 12:06:46
11	SHASHI PAUL	128922	EXE	QUALITY CONTROL	29/06/21	2	100%	Qualified	ATEET KUMAR GUPTA - 115672	128922 - SHASHI PAUL - 29/06/21 08:58:08	116256 - NARA SINGH DANGI - 04/07/21 08:14:33	116605 - ABHISHEK THAKUR -06/07/21 12:07:01
12	AMIT KUMAR	132855	EXE	QUALITY CONTROL	07/07/21	1	100%	Qualified	ATEET KUMAR GUPTA - 115672	132855 - AMIT KUMAR - 07/07/21 16:41:15	116256 - NARA SINGH DANGI - 27/07/21 02:19:57	116605 - KAMALJIT SINGH BAGGA - 27/07/21 12:35:50

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**ATTACHMENT - IV**



**TITLE: ON JOB TRAINING PARTICIPATION & EVALUATION RECORD (FOR SELF ONLINE TRAINING RELATED TO GMP/SOPs)**

Form No. N/A Reference SOP No. CQA-093 SOP Version No. 02

**TORRENT PHARMACEUTICALS LTD.**

**ON JOB TRAINING PARTICIPATION & EVALUATION RECORD**

**(FOR SELF ONLINE TRAINING RELATED TO GMP/SOPs)**

**Subject of GMP/SOP** : BIO-MEDICAL WASTE MANAGEMENT SYSTEM

**Module/SOP Ref. No.** : BSG-041 - 03

**Purpose** : Re-Fresher Training

Sr. No.	Name of Employee	Emp. Code	Desig.	Dept.	Eval. Date	No. Of Attempts	Eval.	Perform. Eval.	Scheduled By	Sign of Trainee	Verified by (Incharge of area)	Verified by (Sign of QA)
13	GAGANPREET SINGH	133155	EXE	QUALITY CONTROL	22/06/21	1	100%	Qualified	ATEET KUMAR GUPTA - 115672	133155 - GAGANPREET SINGH - 22/06/21 10:23:08	116256 - NARA SINGH DANGI - 04/07/21 08:11:21	116605 - ABHISHEK THAKUR - 06/07/21 12:06:30
14	NITIKA VERMA	136110	EXE	QUALITY CONTROL	29/06/21	1	100%	Qualified	ATEET KUMAR GUPTA - 115672	136110 - NITIKA VERMA - 29/06/21 08:46:48	116256 - NARA SINGH DANGI - 04/07/21 08:14:33	116605 - ABHISHEK THAKUR - 06/07/21 12:07:01
15	MAMTA .	136171	EXE	HEALTH/SAFETY/ENVIRONMENT	17/06/21	1	100%	Qualified	ATEET KUMAR GUPTA - 115672	136171 - MAMTA - 17/06/21 11:15:07	116256 - NARA SINGH DANGI - 04/07/21 08:11:21	116605 - ABHISHEK THAKUR - 06/07/21 12:06:29

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