



## TORRENT PHARMACEUTICALS LIMITED

(CIN: L24230GJ1972PLC002126)

Registered Office: Torrent House, Off Ashram Road, Ahmedabad – 380 009,  
Gujarat, India

Phone: +91 79 26599000 Fax: + 91 79 26582100

Website: www.torrentpharma.com Email Id: investorservices@torrentpharma.com

Date: 19<sup>th</sup> April, 2017

Dear Shareholder(s),

**Sub.: Compulsory transfer of Equity Shares of the Company to the Investor Education and Protection Fund (IEPF) Demat Account**

**Ref:**

Ministry of Corporate Affairs has recently notified new Rules namely “Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016” which have come into force from 07<sup>th</sup> September, 2016. **The said Rules, inter alia, mandate the Company to transfer all such shares, in respect of which dividend have not been claimed for last seven consecutive years or more, to the IEPF Demat Account, to be specifically opened by the IEPF Authority for this purpose.**

**With respect to above, please note the following**

**A. Details of Unclaimed dividend and process for revalidation**

As per our records, the following dividends declared during last seven years remained unclaimed for the shares standing in your name:

Dividend Year	Date of declaration of dividend	Dividend Amount (₹)
2009-10	30-07-2010	
2010-11	30-07-2011	
2011-12 (Interim)	23-01-2012	
2011-12 (Final)	23-07-2012	
2012-13 (Interim)	29-01-2013	
2012-13 (Final)	26-07-2013	
2013-14 (Interim)	21-01-2014	
2013-14 (Final)	30-07-2014	
2014-15 (Interim)	28-01-2015	
2014-15 (Final)	27-07-2015	
2015-16 (1 <sup>st</sup> Interim)	04-02-2016	
2015-16 (2 <sup>nd</sup> Interim)	09-03-2016	
<b>Total</b>		

Note – Unpaid Dividends till financial year 2008-09 have already been transferred to IEPF or Central Government, as per the relevant rules.

We request you to immediately claim the unclaimed dividend due to you by making an application along with the Original dividend warrant and in case the same is not available along with the Indemnity bond as per the attached format (**Annexure 1**) on Non Judicial Stamp paper of ₹100/- and send it to Karvy Computershare Pvt. Ltd., Registrar and Transfer Agents of the Company as per the address provided below, so that you can receive your unclaimed Dividend.

We further request you to also communicate to the Company immediately with the copy of Order in case of any injunctions/ restraint orders etc obtained from any Court / Statutory authority with respect to transfer of shares or payment of dividend, etc.

**B. Transfer of Shares to IEPF**

In case we do not receive the above documents duly completed in all respect or any communication as stated above from you by **15<sup>th</sup> May, 2017**, we shall, as required under the said Rules, immediately transfer the shares to IEPF Demat Account, without any further notice. In case you hold shares in physical form, we shall, as per the provisions of the said Rules, issue duplicate share certificates for the purpose of ultimate transfer of these shares to IEPF Demat Account and the original share certificate(s) held by you shall be deemed cancelled. The Company has uploaded full details of all shareholders and shares due for transfer to IEPF on its website at [www.torrentpharma.com](http://www.torrentpharma.com). We request you to further note that the details uploaded by the Company on its website shall be regarded and deemed adequate notice in respect of issue of duplicate share certificate(s) by the Company for the purpose of transfer of shares to IEPF Demat Account pursuant to the Rules.

In case, you hold the shares in dematerialized mode, the Company shall inform Depository where the shareholders have their accounts for transfer of shares to IEPF Demat Account. All transfer of shares to IEPF Demat Account shall be by way of Corporate Action by the Company.

**C. Procedure for claiming back the shares from IEPF Suspense Account**

You can claim from IEPF Authority both unclaimed dividend amount and the shares transferred to IEPF Demat Account.

1. By making an application in Form IEPF-5 online on the website [www.iepf.gov.in](http://www.iepf.gov.in) along with specified fees and
2. Sending the physical copy of such application duly signed by all the joint holders {as per registered specimen signature(s)} along with requisite documents enumerated in the said Form IEPF-5 to the Company at its registered office or to Karvy Computershare Pvt. Ltd. for verification of your claim.

The IEPF Authority shall decide to pay the unclaimed dividend amount and transfer the shares back to the credit of your account based on the verification report submitted by the Company.

The IEPF Rules and the Form IEPF-5 are available on the website of the Ministry of Corporate Affairs at [www.iepf.gov.in](http://www.iepf.gov.in).

Please feel free to contact the Company / Karvy Computershare Pvt. Ltd. in case you have any queries at their following address / email / telephone number:

Torrent Pharmaceuticals Limited Legal & Secretarial Department, Torrent House, Off Ashram Road, Ahmedabad – 380 009, Gujarat Tel.: 079 - 26599000 Fax No.: 079 - 26582100 Email: <a href="mailto:investorservices@torrentpharma.com">investorservices@torrentpharma.com</a> Website: <a href="http://www.torrentpharma.com">www.torrentpharma.com</a>	M/s Karvy Computershare Pvt. Ltd. Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad – 500 032, Telangana Tel.: 040 - 67161585 Fax No.: 040 – 23001153 Toll Free No.: 1800 3454 001 Email: <a href="mailto:einward.ris@karvy.com">einward.ris@karvy.com</a> Website: <a href="http://www.karvy.com">www.karvy.com</a>
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Thanking you,

Yours Sincerely,

For TORRENT PHARMACEUTICALS LIMITED

MAHESH AGRAWAL  
VP (LEGAL) & COMPANY SECRETARY

Encl : A/a