

# FORM M

Under Rule 14 of

Maha. Shops & Estt. (RECS) Rules, 2018

## NOTICE OF HOURS OF WORK, REST INTERVAL, WEEKLY HOLIDAYS

<b>Name &amp; Address of the Establishment</b>	<b>TORRENT PHARMACEUTICALS LTD. 215, B – Wing, 5<sup>th</sup> Floor, ATRIUM, Beside Courtyard Marriot Hotel, Andheri – Kurla Road, Andheri ( East), MUMBAI – 400 093</b>
<b>Name of the Manager/Authorized Representative</b>	<b>Mr. Vidyut Mankodi</b>

All employees working in this establishment are hereby informed that, we will be observing Office Timing as 9.00 a.m. to 6.30 p. m., with half an hour lunch break.

In view of Flexi Timing employee shall have flexibility to come to office between **8.00 a.m. to 10.00 a.m.** and can leave the office between **5.30 p.m. to 7.30 p.m.** after putting in 9.30 hours including half an hour lunch time.

Flexi work timing can be availed on any day, provided the work remains unaffected on all working days.

All Saturdays and Sundays will be observed as Weekly Off days in a month.



Signature of the Manager or  
Authorized Representative with  
Seal

Date : 21<sup>st</sup> Jan '19

Place : Mumbai

**TORRENT PHARMACEUTICALS LIMITED**

CIN : L24230GJ1972PLC002126

215, Atrium, 'B' 3rd Floor, Beside Courtyard Marriott Hotel, Andheri - Kurla Road, Andheri (East) Mumbai - 400 093, Ph.: +91 22 50200001

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