

06th July, 2023

The Dy. General Manager (Listing Dept.) BSE Limited, Corporate Relationship Dept., 1st Floor, New Trading Ring, P. J. Towers, Dalal Street, Fort, Mumbai - 400 001 (**BSE Scrip Code: 500420**) The Manager – Listing Dept., National Stock Exchange of India Ltd., Exchange Plaza, 5th Floor, Plot No. C/1, G. Block, Bandra - Kurla Complex, Bandra (E), Mumbai – 400 051 (**NSE Scrip Code: TORNTPHARM**)

Dear Sir,

Sub: Newspaper advertisement – Intimation of the 50th Annual General Meeting of the Company through Video-Conferencing/ Other Audio Visual Means (''VC / OAVM'') facility

Pursuant to the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, kindly find enclosed copies of newspaper advertisement published in compliance with Circular no. 20/2020 dated 5th May, 2020 read with Circular nos. 14/2020, 17/2020 and 10/2022 dated 8th April, 2020, 13th April, 2020 and 28th December, 2022 respectively issued by Ministry of Corporate Affairs, in Financial Express (English) and Jai Hind (Gujarati) on 06th July, 2023, inter-alia intimating that 50th Annual General Meeting of the Company will be held on Monday, 7th August, 2023 at 09.30 a.m. through VC / OAVM.

The said copies of newspaper advertisement is also available on website of the Company i.e. <u>www.torrentpharma.com</u>.

Kindly take note of the above.

Thanking you,

Yours sincerely,

For TORRENT PHARMACEUTICALS LIMITED

CHINTAN M. TRIVEDI COMPANY SECRETARY

Encl : As above

TORRENT PHARMACEUTICALS LIMITED

CIN: L24230GJ1972PLC002126 Reg.Office : Torrent House, Off Ashram Road, Ahmedabad- 380 009, India. Phone: +91 79 26599000, Fax: +91 79 26582100, www.torrentpharma.com, Email : InvestorServices@TorrentPharma.com Btorrent

(CIN: L24230GJ1972PLC002126) Website: www.torrentpharma.com Email Id: investorservices@torrentpharma.com TORRENT PHARMACEUTICALS LIMITED Registered Office: Torrent House, Off Ashram Road, Ahmedabad - 380 009, Gujarat, India Phone: + 91 79 26598000 Fax : + 91 79 26582100

NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the 50^m Annual General Meeting ("AGM") of the members of Torrent Pharmaceuticals Limited will be held on Monday, 7^m August, 2023 at 09:30 AM through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") to transact the businesses as set out in the Notice of AGM, which is being circulated for convening the AGM.

The Ministry of Corporate Affairs ("MCA") vide its circular no. 20/2020 dated 5th May, 2020 read with circular nos. 14/2020,17/2020 and 10/2022 dated 8th April, 2020, 13th April, 2020 and 28th December, 2022 respectively (collectively referred to as "Circulars") have permitted the holding of the AGM through VC / OAVM, without the physical presence of the Members at a common venue. In compliance with these Circulars and relevant provisions of the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the AGM of the Members of the Company will be held through VC/OAVM.

Notice of the AGM along with the Annual Report 2022-23 is being sent by electronic mode only to those Members whose e-mail addresses are registered with the Company / Depositories in accordance with the above Circulars. Members may note that the Notice of AGM and Annual Report 2022-23 will also be available on the Company's website – <u>www.torrentpharma.com</u> and website of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at <u>www.bseindia.com</u> and <u>www.nseindia.com</u> respectively, and the AGM Notice is also available on the website of Central Depository Services (India) Limited ("CDSL") (agency for providing the e-Voting and Remote e-Voting facility) i.e. <u>https://www.evotingindia.com</u>. Members can attend and participate in the AGM through the VC / OAVM facility only. The instructions for joining the AGM are provided in the Notice of the AGM. Members attending the meeting through VC/OAVM shall be counted for the purpose of reckoning the quorum as per Section 103 of the Companies Act, 2013.

The Company is providing remote e-voting facility ("remote e-voting") to all its members to cast their votes on all resolutions as set out in the Notice of AGM. Additionally, the Company is providing the facility of voting through e-voting system during the AGM ("e-voting"). Detailed procedure for remote e-voting / e-voting is provided in the Notice of the AGM.

Manner of registering / updating e-mail id / mobile no.:

 Members holding shares in physical form — Update your email id and mobile no by providing Form ISR-1 and ISR-2 available on the website of the Company at the link <u>https://www.torrentpharma.com/index.php/investors/shareHolder</u> as well as website of Registrars and Transfer Agent (RTA) at the link <u>https://ris.klintech.com/clientsenvices/isc/default.aspx#isc_download_hrd</u>;

Members holding shares in demat form - Update your email id & mobile no. with your respective Depository Participant (DP).

In case you have any queries or issues regarding e-voting / remote e-voting, you may refer the Frequently Asked Questions ("FAQs") and / or e-voting manual available at <u>www.evotingindia.com</u>, under help section or contact Mr, Rakesh Dalvi, Sr, Manager, CDSL, A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N.M. Joshi Marg, Lower Parel (East), Mumbai-400013 or write an email to <u>helpdesk.evoting@cdslindia.com</u> or call Toll free no-1800 22 55 33 during working hours on all working days.

The Company has fixed Friday, 23st June, 2023 as the 'Record Date' for determining entitlement of members to final dividend for FY 2022-23, if approved at the AGM.

Manner of registering / updating bank details:

Members holding shares in dematerialized mode are requested to register complete bank account details with the Depository Participants and members holding shares in physical mode are requested to send a duly signed request letter to M/s. KFIN Technologies Limited mentioning the name, Folion no, bank details, self-attested copy of PAN Card and original cancelled cheque leal along with Form ISR-1. Formal of the Form ISR-1 and other required details are available on the website of the Company and RTA as stated above. In case of absence of name of the first shareholder on the original cancelled cheque, bank attested copy of First page of the bank passbook / statement of accounts in original along with Original cancelled cheque shall be provided at address mentioned below:

KFIN Technologies Ltd Unit: Torrent Pharmaceuticals Ltd Selenium Tower-B.

Plot nos. 31 k 32. Financial District, Gachibowli, Hyderabad – 500 032, India Phone: + 91 40 67162222 Fax no: +91 40 23001153 E-mail id: einward.ris@Kfintech.com Website: www.kfintech.com

The Company is required to deduct income tax from dividend payable / paid to the Members at prescribed rates in the Income Tax Act. 1961 ('the IT Act'). For the prescribed rates for various categories, the Members are requested to refer to the Finance Act, 2020 and the amendments thereof. In general, Members are requested to complete and / or update their Residential Status, Permanent Account Number ('PAN') and Category as per the IT Act with their Depository Participants ('DPs') or in case shares are held in physical form, with the Company / its RTA. Members are requested to upload necessary documents in order to enable the Company to determine and deduct appropriate TDS / withholding tax rate on the link : https://ris.kfintech.com/form15/ on or before 10° July, 2023.

No communication /documents will be considered by the Company unless uploaded on the portal of the RTA for such purpose. For the detailed process, please click here: https://www.torrentpharma.com/pdt/investors/Shareholder_Communication_Tax_on_Dividend_Final_Dividend_2022-23.pdf

> By order of the Board For TORRENT PHARMACEUTICALS LIMITED CHINTAN M. TRIVEDI COMPANY SECRETARY

Place : Ahmedabad Date : 5th July, 2023

